



Detroit Water and Sewerage Department Meeting Minutes - Final Finance Committee

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Wednesday, October 2, 2019

1:30 PM

5th Floor Board Room, Water Board Building

Finance Committee Meeting

1. CALL TO ORDER

Commissioner Kinloch called the meeting to order at 2:17 p.m.

2. ROLL CALL

Present: 3 - Chairperson Linda Forte, Commissioner Michael Einheuser and
Commissioner Jonathan Kinloch

Absent: 1 - Commissioner Lane Coleman

3. APPROVAL OF AGENDA

Commissioner Kinloch requested the approval of the agenda.

A motion was made by Chairperson Linda Forte, seconded by Commissioner Michael Einheuser that the agenda be approved. The motion carried unanimously.

4. APPROVAL OF MINUTES

Commissioner Kinloch requested approval of the minutes of September 4, 2019.

A motion was made by Commissioner Michael Einheuser, seconded by Chairperson Linda Forte that the minutes be approved. The motion carried by a unanimous vote.

5. PUBLIC PARTICIPATION

There was none.

6. COMMUNICATION

A. [19-00274](#) Receipt of Correspondence

Sponsors: Burgi

Attachments: [Letter for correction of Item No. 19-00259](#)
[Corrected - September 2019 BOWC Under 25,000 Report](#)

A motion was made by Commissioner Michael Einheuser, seconded by

Chairperson Linda Forte that this Communication or Report be received and filed. The motion carried by a unanimous vote.

B. [19-00275](#) Receipt of Correspondence

Sponsors: Burgi

Attachments: [Letter for correction of Item No. 19-00225](#)
[Pronto Correction BOWC Letter](#)

A motion was made by Commissioner Michael Einheuser, seconded by Chairperson Linda Forte that this Communication or Report be received and filed. The motion carried by a unanimous vote.

C. [19-00285](#) Receipt of Correspondence

Sponsors: Burgi

Attachments: [October 2019 BOWC - Procurement Reports Memo](#)
[October 2019 BOWC Under 25,000 Report](#)
[October 2019 BOWC ECS Items](#)
[Purchases Awarded through Single-Response Solicitations](#)

A motion was made by Commissioner Michael Einheuser, seconded by Chairperson Linda Forte that this Communication or Report be received and filed. The motion carried by a unanimous vote.

7. UNFINISHED BUSINESS

There was none.

8. NEW BUSINESS

A. [19-00288](#) Introduction of Internal Audit Manager

Sponsors: Naughton

Attachments: [DWSD Internal Audit Manager JD 2019Att](#)
[Resume - Istakur Rahman \(00000004\)Att](#)

Internal Audit Manager

A motion was made by Commissioner Michael Einheuser, seconded by Chairperson Linda Forte that the appointment of the Internal Audit Manager be recommended for approval. The motion carried by a unanimous vote.

B. Fiscal Year 2019 Audit Status Review - Verbal Update

Presenter: Thomas Naughton

C. [19-00289](#) Preliminary June 2019 Financial Report

Sponsors: Naughton

Attachments: [2019 Preliminary Stmtns - BOWC Finance Committee 2019.10.02](#)

A motion was made by Chairperson Linda Forte, seconded by Commissioner Michael Einheuser that this Communication or Report be received and filed. The motion carried by a unanimous vote.

D. [19-00261](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **purchase rock salt for the upcoming snow and ice season in the amount of \$200,871 under a State of Michigan MiDeal cooperative agreement**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Michael Einheuser, seconded by Chairperson Linda Forte that this Contract be recommended for approval. The motion carried by a unanimous vote.

E. [19-00276](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Change Order No. 3 for snow and ice removal services with Lakeshore Global Corporation, adding \$30,000 in additional funding for a total amended not-to-exceed amount of \$98,640 and adding 5 months to the term of the contract**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Chairperson Linda Forte, seconded by Commissioner Michael Einheuser that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.

F. [19-00277](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Change Order No. 3 for snow and ice removal services with Premier Group Associates, adding \$60,000 in additional funding for a total amended not-to-exceed amount of \$241,547.70 and adding 5 months to the term of the contract**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Michael Einheuser, seconded by Chairperson Linda Forte that this Contract Amendment be recommended for

approval. The motion carried by a unanimous vote.

G. [19-00281](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **purchase two dump trucks with extended cabs and mounted air compressors from Jorgensen Ford Sales, Inc. for an amount not-to-exceed \$220,640**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Michael Einheuser, seconded by Chairperson Linda Forte that this Contract be recommended for approval. The motion carried by a unanimous vote.

H. [19-00282](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve a contract with OMER USA, Inc. for the purchase of a heavy duty vehicle lift for an amount not-to-exceed \$119,079**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Michael Einheuser, seconded by Chairperson Linda Forte that this Contract be recommended for approval. The motion carried by a unanimous vote.

I. [19-00283](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve a two-year contract with Lakeshore Utility Trailer, Inc. for as-needed maintenance and repairs of DWSD owned heavy-duty trucks and tractor trailers for an amount not-to-exceed \$150,000**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Chairperson Linda Forte, seconded by Commissioner Michael Einheuser that this Contract be recommended for approval. The motion carried by a unanimous vote.

J. [19-00284](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve the purchase of a 3-yard extended cab dump truck in the amount not-to-exceed \$126,591 from Jorgensen Ford Sales, Inc.**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Michael Einheuser, seconded by Chairperson Linda Forte that this Contract be recommended for approval. The motion carried by a unanimous vote.

K. [19-00287](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage

Department authorizes the Director to **purchase six heavy-duty utility dump trucks with mounted hydraulic cranes from Jorgensen Ford Sales, Inc. for an amount not-to-exceed \$846,846**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Chairperson Linda Forte, seconded by Commissioner Michael Einheuser that this Contract be recommended for approval. The motion carried by a unanimous vote.

Approval of Consent Agenda Items

A motion was made by Commissioner Michael Einheuser, seconded by Chairperson Linda Forte that the consent agenda be recommended for approval. The motion carried by a unanimous vote.

L. Planning Calendar (17-0130)

9. OTHER MATTERS

There were none.

10. NEXT MEETING

November 6, 2019

11. ADJOURNMENT

Commissioner Kinloch requested motion to adjourn.

A motion was made by Chairperson Linda Forte, seconded by Commissioner Michael Einheuser that the meeting be adjourned. The motion carried unanimously.

There being no further business, the meeting adjourned at 3:06 p.m.